

**UNIVERSITY SCHOOL OF OPEN LEARNING  
PANJAB UNIVERSITY, CHANDIGARH**

**GUIDELINES FOR ADMISSION THROUGH COUNSELING TO MBA (EXECUTIVE)  
FOR THE SESSION 2017-2018**

**DATE OF COUNSELING: 12-08-2017 (SATURDAY) and 13-08-2017 (SUNDAY) 9 a.m. onwards**

1. Candidates are to download the following forms available on this website and bring these duly filled at the time of counseling;
  - (i) Enrollment Form and
  - (ii) Certificate of Employment duly attested by employer or Certificate of Self-employment.
2. The personal presence of a candidate is mandatory at the time of counseling. In absence of candidate, admission will not be granted.
3. Candidates should bring their original documents, DMCs, degrees, Migration Certificates, employment certificates, reserve category certificates etc. at the time of counseling for checking eligibility and verification of documents.
4. The students who have passed the lower examinations from any University, other than the Panjab University, are required to submit the migration certificate in original.
5. Bring latest Reserve Category Certificate/s in original from the competent authority, if applying under any category (*certificate format available in the Prospectus*).
6. Two photographs of stamp size are to be submitted.
7. Candidates are required to bring a demand draft in favour of the Registrar, Panjab University, Chandigarh of Rs. 24,487/- at the time of Counseling to secure the seat. If there is any balance, that will be communicated to you later on.

**8. Counseling Schedule:**

**Venue: University School of Open Learning, P.U., Chandigarh**

**i) 12.08.2017 (Saturday)**

<u>Category</u>	<u>Rank</u>	<u>Reporting Time</u>
All Qualified	1-150	9:00 a.m.
Candidates	151-300	10:30 a.m.
	301-450	12:00 noon
	451 – 600	2:00 p.m.
	601-800	3:30 p.m.
	801 onwards	5:00 p.m.

**ii) 13.08.2017 (Sunday)**

<u>Category</u>	<u>Rank</u>	<u>Reporting Time</u>
Reserved	1-300	9:00 a.m.
	301 - 600	10:30 a.m.
	601 onwards	12:00 noon
	De-reservation of reserved seats	2:00 p.m.

**and allotment of seats**

9. The admission will be as per reservation policy of the University as per Handbook of Information, 2017 but no reservation is available in USOL for Sports category.

S. No.	Category	Percentage (%age)	Seats
1)	Open	60.5%	302.5 (303)
2)	SC	15%	75
3)	ST	7.5%	37.5 (38)
4)	BC	5%	25
5)	Defence	5%	25
6)	PH	3%	15
7)	Riot Victim	2%	10
8)	FF	2%	10
9)	<b>Total</b>	<b>100%</b>	<b>501</b>

**## Additional Seats: As per details in the Prospectus.**

10. In case any reserved category seats are left vacant after counseling on 13<sup>th</sup> August, 2017, the same will be de-reserved and offered to candidates in General category on the same day i.e. 13-08-2017.
11. In case any seats remain vacant on 12-08-2017 (General Category), the same will be filled on the basis of Merit list on 13<sup>th</sup> August, 2017 at USOL.
12. **Counseling fee of Rs 500/- (non-refundable) will be charged from the candidates.**
13. After admission, MBA (Executive) 1<sup>st</sup> Semester students are to fill Examination Forms as per instructions to be issued during counseling.

**Important note: Please visit our University website <http://mbausol.puchd.ac.in> for Prospectus of PU-MBA(Executive) Entrance Test 2017.**

**(Lalit K. Bansal)**  
**Coordinator Counseling,**  
**MBA (Executive)**